

### Step 1: Log into your Account

- Username is normally your initials, last name, and month & Day of birth.
- For example, John D. Smith born on 5/1/2004 would be jdsmith0501
- Log in by using the Forgot your password link. An email will be sent to your address on file.



### Account Login PLEASE ENTER YOUR USERNAME AND PASSWORD. Username Password Forgot your password? LOGIN

Give us a call right away if you have any problems logging in or changing your password.



# Step 1.5: Change Your Password



## 

# You can choose your own username and password here.



### **Step 2: Find an Open Time**



	🖌 2022 April			М	
MON	TUE	WED	THU	FRI	SAT
				01	02
04	05	06	07	08	09
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	30
	<ul> <li>MON</li> <li>04</li> <li>11</li> <li>18</li> <li>25</li> </ul>	MON     TUE       04     05       11     12       18     19       25     26	MON         TUE         WED           04         05         06           11         12         13           18         19         20           25         26         27	MON         TUE         WED         THU           04         05         06         07           11         12         13         14           18         19         20         21           25         26         27         28	MON       TUE       WED       THU       FRI         04       05       06       07       08         11       12       13       14       15         18       19       20       21       22         25       26       27       28       29

#### Calendar Key

Past Periods Full or Not Available Possible Vacancies Already Registered

Please note you are unable to schedule driving lessons if you have a remaining balance on your account.





### Step 2: Find an Open Time

- Click on the date to see all open drive times for that day.
- Click on the Register Now button to claim an open drive time.

#### Schedule Teen Behind the Wheel 6 HR Class Periods

2022 Olympia BTWT6 – Behind the Wheel 6 License / Permit Number: 223456 | Expires: 12/31/2023 | Edit



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Friday, April 22

## **Scheduling Your Driving Lessons**

### Step 2: Find an Open Time

 If the time you want is already taken, you can click this box to be put on a wait list for that time.

2:00 PM - 3:00 PM — Mr. O Instructor 60 minutes performance

Pick Up: Olympic Driving School - Olympia Drop Off: Olympic Driving School - Olympia There are no seats available.

Email me if this period becomes available.



### **Step 3: Rescheduling or Cancelling**

• If you need to change or cancel your appointment, you can use these buttons.



• Remember – 48 hours notice or a \$48 fee for cancellations!